

ATTENDANCE REQUIREMENTS

Students are expected to attend all classes in which they are enrolled. Experience demonstrates that regular attendance contributes to academic success. Absence interferes with learning and communication between instructor and student.

Throughout the semester, students may be dropped from a full-term class for continuous or cumulative absences that total the number of hours the class is scheduled to meet in a two-week period. For short-term courses, students may be dropped after missing 11% of the total class hours. In online courses, logging into the course does not constitute attendance but, rather, an online student must actively engage in an academically related course activity, such as contributing to an online discussion or initiating contact with a faculty member to ask a course-related question.

A student who decides to voluntarily withdraw from a class has the responsibility to go through the online drop procedure to ensure that they do not receive an "F" in the course.

Attendance at First Class Meeting

It is extremely important for a student to attend the first class meeting after their registration. Students may be dropped for failure to attend the second class meeting if they have not made prior arrangements with the instructor. Classes with extensive waitlists and have students present on the waitlist the first day of class may find it necessary to drop no-show students at the end of the first class meeting to make seats available.