

MEDICAL ASSISTING

Program Description

The Medical Assisting Employment Concentration Certificate introduces students to the clinical and administrative aspects of medical assisting. Students who complete the course work required for the Employment Concentration will earn a certificate for that concentration.

Students who successfully complete additional courses in Medical Assisting Clinical, Medical Assisting Administrative, and the Associate Degree program, will earn a certificate in the respective program and be able to sit the National Health Career Association certification exam to become Certified Administrative Medical Assistant, Certified Clinical Medical Assistant and Certified Billing and Coding Specialist.

Students develop competencies in patient registration, charting, practice management, and clinical patient care by utilizing computerized EHR programs and performing hands-on patient care in the lab classes. The Medical Assisting program also provides students with the opportunity to become Medical Scribes. Students are trained to provide optimal patient care in various healthcare settings including hospitals, clinics, urgent care, and a variety of specialty medical offices.

Medical Assisting Program Page (<https://www.msjc.edu/medicalassisting/>)

Transfer Preparation

MSJC offers a wide range of course work that prepares students for the workforce or for transfer to four-year colleges and universities. All four-year institutions prescribe their own standards for course evaluation and admissions. Courses that fulfill major requirements for an associate degree in a program at MSJC might not be the same as those required for transfer into a similar major at a four-year university. Please meet with a Counselor to confirm transfer requirements.

Transfer students are advised to do research on prospective majors and careers. The MSJC Transfer Center and MSJC catalog can be helpful tools. Students interested in transferring to CSU's or UC's can access major preparation by visiting ASSIST (<http://www.assist.org>). All students are advised to meet with a counselor at least once a semester to create or update their comprehensive education plan.

Contact Information

San Jacinto Campus

(951) 487-MSJC (6752)
1-800-624-5561

Nursing and Allied Health (951) 639-5577
nursingandah@msjc.edu

Menifee Valley Campus

(951) 672-MSJC (6752)
1-800-452-3335

Nursing and Allied Health (951) 639-5577
nursingandah@msjc.edu

Degrees/Certificates

Degrees

Non-Transfer Degree

- Medical Assisting Administrative and Clinical, A.S. (<https://catalog.msjc.edu/instructional-programs/medical-assisting/medical-assisting-administrative-clinical-as/>)

Certificates

- Medical Assisting Administrative Certificate (<https://catalog.msjc.edu/instructional-programs/medical-assisting/medical-assisting-administrative-certificate/>)
- Medical Assisting Clinical Certificate (<https://catalog.msjc.edu/instructional-programs/medical-assisting/medical-assisting-clinical-certificate/>)

Employment Concentration

- Medical Assisting Preparation Employment Concentration (<https://catalog.msjc.edu/instructional-programs/medical-assisting/medical-assisting-preparation-ecc/>)

Program Learning Outcomes

- Demonstrate knowledge of California law and regulations of medical assistant.
- Demonstrate knowledge of medical law, ethics and confidentiality in the performance of medical assistance duties.
- Perform administrative and clinical tasks required of a medical office to professional standards of Medical Assisting.

Careers and Salaries

Discover in-demand careers and education options based on your interests! See the list of careers below or explore further by searching for **Careers or Programs** (<https://msjc.emsicc.com>).

Note: There are no guaranteed positions for students completing these programs. Education and work experience required will vary by employer. The salary and benefits for specific occupations will be dependent on work experience, education, background, and employer. Labor market statistics are from the Bureau of Labor Statistics, US Census Bureau, O-NET, EMSI.

Career/Industries	CA Annual Median Salary or Range	Employment Demand or Opening CA
Medical Assistants (SM, C, A, B)	\$44,541	18,079
Medical Secretaries and Administrative Assistants (SM, C, A)	\$45,760	14,078

(degree required: SM some college, C: Certificate, A: Associate degree, B: Bachelor's degree, M: Master's degree, D: Doctorate)